

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT  
REGULAR MEETING ~ BOARD OF TRUSTEES**

**March 22, 2016**

**AGENDA**

**DISTRICT BOARD ROOM**

**1919 B Street, Marysville, CA 95901**

*The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.*

**Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].**

**5:00 P.M. ~ OPEN SESSION**  
**CONFERENCE ROOM #1**

**CALL MEETING TO ORDER**

**ROLL CALL**

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jeff D. Boom, Clerk	_____
Mr. Frank J. Crawford, Trustee Representative	_____
Mr. Anthony Dannible, Member	_____
Mr. Jim C. Flurry, Member	_____
Mr. Randy L. Rasmussen, Member	_____

**CLOSED SESSION**  
**CONFERENCE ROOM #1**

*The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.*

**1. MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**

*(The Board will hear cases in closed session and return to open session to take action.)*

**A. EXPULSIONS**

**EH15-16/48**

**EH15-16/49**

**EH15-16/51**

**EH15-16/52**

**MOTION**

**MOTION**

**MOTION**

**MOTION**

(Closed Session – continued)

**B. SUSPENDED EXPULSION CONTRACTS**

**EH15-16/50**

**EH15-16/53**

**EH15-16/54**

**MOTION**

**MOTION**

**MOTION**

**2. LIABILITY CLAIM (Government Code 54956.95)**

**MOTION**

*Claimant:* Ying Her for Ronald Vang, a minor

*Agency Claimed Against:* Marysville Joint Unified School District

**RECONVENE TO OPEN SESSION**  
**5:30 P.M. ~ REGULAR MEETING**  
**Board Room**

**PLEDGE OF ALLEGIANCE**

Glen Harris, Vice President to the Board of Trustees.

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

**STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES**

Michelle Yang, MCAA Student Representative to the Board of Trustees.

**COMMENTS FROM BOARD MEMBERS**

**OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

**PUBLIC COMMENTS**

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

**How do I get an item placed on a meeting agenda for discussion?**

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

## **SUPERINTENDENT'S REPORT**

### **SUPERINTENDENT**

#### **1. APPROVAL OF MINUTES**

- ♦Minutes from the regular board meeting of 3/8/16.

**MOTION**

#### **2. CONSENT AGENDA**

**MOTION**

The Board is requested to approve the Consent Agenda items under **Maintenance, Operations, and Transportation, Personnel Services, and Business Services**. Please refer to details where these items are described fully.

### **MAINTENANCE, OPERATIONS, AND TRANSPORTATION**

#### **1. CONTRACT WITH TWIN CITIES TREE SERVICE FOR THE MHS FOOTBALL STADIUM**

**CONSENT AGENDA**

##### ***Purpose of the agenda item~***

The purpose of the agenda is to request the Board ratify the contract with Twin Cities Tree Service for the Marysville High School football stadium in the amount not to exceed \$1,900.

##### ***Background~***

Emergency cutting and removal of a downed tree at the Marysville High School football stadium and grinding of the stump.

##### ***Recommendation~***

Recommend the Board ratify the contract. See Special Reports, Pages 1-19.

#### **2. CONTRACT WITH VOLTAGE SPECIALISTS FOR THE COVILLAUD PRESCHOOL FIRE ALARM PANEL REPLACEMENT**

**CONSENT AGENDA**

##### ***Purpose of the agenda item~***

The purpose of the agenda is to request the Board approve the contract with Voltage Specialists for the Covillaud Preschool fire alarm panel replacement in the amount not to exceed \$4,670.

##### ***Background~***

Covillaud Preschool's fire alarm panel does not have a dialer to dial out for emergency services when the alarm is tripped. This replacement will be retrofitted with a new voice fire panel.

##### ***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 20-41.

### **PERSONNEL SERVICES**

#### **1. CERTIFICATED RESIGNATIONS**

**CONSENT AGENDA**

**Lynne L. Duncan-Cardoza**, Principal/DOB-YFS, 6/30/16  
**Rafael Gomez**, Teacher/MHS, personal reasons, 6/10/16  
**Elisabeth A. Goodman**, Principal/BVS-COR, reassignment, 6/30/16  
**Dana W. Huntly**, Teacher/EDG, retirement, 6/3/16  
**Monica E. Oakes**, Principal/KYN, retirement, 7/2/16  
**John P. Skeffington**, Teacher/MCK, retirement, 6/4/16  
**Samuel U. Soba**, Teacher/LHS, personal reasons, 3/18/16  
**Nicole J. Walker**, Teacher/JPE, personal reasons, 6/10/16  
**Lysandra M. Wilcox**, Teacher/EDG, retirement, 6/3/16

(Personnel Services – continued)

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| <b>2. <u>CERTIFICATED 39-MONTH RE-EMPLOYMENT</u></b><br><b>Patricia A. Hogan</b> , Teacher/COV, exhausted all leaves, 3/15/16   | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |
| <b>3. <u>CERTIFICATED REASSIGNMENT</u></b><br><b>Elisabeth A. Goodman</b> , Principal/BVS-COR, to Director of Beginning Teacher Development and Support, 7/1/16   | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |
| <b>4. <u>CLASSIFIED EMPLOYMENT</u></b><br><b>Eduardo Barriga</b> , Secondary Student Support Specialist/MHS, 8 hour, 10 month, probationary, 3/1/16   | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |
| <b>5. <u>CLASSIFIED TRANSFERS</u></b><br><b>Maria Palato</b> , Nutrition Assistant/YGS, 3 hour, 10 month, probationary to Nutrition Assistant/OLV, 3 hour, 10 month, probationary, 3/14/16<br><b>Terina G. Serger</b> , Para Educator/LRE, 3.5 hour, 10 month, permanent to Para Educator/FHS, 3.5 hour 10 month, permanent, 3/7/16<br><b>Cirina Barriga-Vargas</b> , Nutrition Assistant/OLV, 3 hour, 10 month, permanent to Nutrition Assistant/YGS, 3 hour, 10 month, permanent, 3/14/16 | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |
| <b>6. <u>CLASSIFIED LAYOFF</u></b><br><b>Sherry A. Neault</b> , Personal Aide/MHS, 6.5 hour, 10 month, lack of work, 4/18/16  | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |
| <b>7. <u>CLASSIFIED RESIGNATIONS</u></b><br><b>Jordan J. Gorman</b> , After School Program Support Specialist/EDG, 6 hour, 10 month, personal, 3/4/16<br><b>Kelly L. Holub-Owen</b> , Nutrition Assistant/DOB, 7 hour, 10 month, moving out of area, 3/31/16<br><b>Julia A. Santiago</b> , STARS Activity Provider/KYN, 3.75 hour, 10 month, moving out of area, 3/16/16<br><b>Henry M. Stueve</b> , Head Mechanic/DO, 8 hour, 12 month, other employment, 3/17/16                          | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |

See Special Reports, Pages 42-53.

#### **BUSINESS SERVICES**

- |  |   |
|--|---|
| <b>1. <u>RFP AUTHORIZATION — FINANCIAL ADVISORY SERVICES</u></b><br><b><i>Purpose of the agenda item~</i></b><br>The purpose of the agenda item is to request the Board authorize the district to issue a Request for Proposal (RFP) for financial advisory services for the 2016-17 and 2017-18 fiscal years.<br><br><b><i>Background~</i></b><br>The district requires consultant services of qualified financial advisory services to advise and assist in developing and executing a financial plan, advise in the issuance of debt or debt recovery securities, provide available financing options by conducting studies and analyses, develop financial transaction schedules, provide continuing disclosure services, work with legal counsel during issuances, prepare related documentation including preliminary and final official statements, and other related services.<br><br><b><i>Recommendation~</i></b><br>Recommend the Board authorize the district to proceed with the RFP process. | <b><u>CONSENT</u></b><br><b><u>AGENDA</u></b> |
|--|---|

❖ End of Consent Agenda ❖

## **NEW BUSINESS**

### **MARYSVILLE CHARTER ACADEMY FOR THE ARTS**

#### **1. STATE OF CALIFORNIA EDUCATOR EFFECTIVENESS FUNDING PLAN AND BUDGET FOR MCAA**

#### **MOTION**

##### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the State of California Educator Effectiveness Funding for MCAA.

##### ***Background~***

The Educator Effectiveness Funding is available to county offices of education, school districts, charter schools (both direct and locally funded), and state special schools that reported full-time equivalent (FTE) certificated staff in the California Longitudinal Pupil Achievement Data System (CALPADS) for the 2014-15 fiscal year (FY) (MCAA-20.95).

The Educator Effectiveness funds are specifically to be used for professional development, coaching, and support services as outlined in Section 58 of Assembly Bill (AB) 104, Chapter 13, statutes of 2015 and amended by Section 8 of Senate Bill (SB) 103, Chapter 324, statutes of 2015.

The California Department of Education (CDE) will apportion funds to eligible charter schools in two installments. The first apportionment reflecting approximately 80 percent of the entitlement was released in December 2015 (MCAA- \$24,579). Remaining funds will be released in March 2016 (MCAA- \$6,145). The 2015-16 calculated funding rate is approximately \$1,466 per FTE. Charter schools have three years to spend the funds (MCAA- \$30,724 total entitlement).

##### ***Recommendation~***

Recommend the Board approve the MCAA Educator Effectiveness Funding plan and budget. See Special Reports, Pages 54-59.

### **EDUCATIONAL SERVICES**

#### **1. BOARD POLICY 6152.1 – PLACEMENT IN MATHEMATICS COURSES**

#### **HOLD PUBLIC HEARING**

##### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board hold a public hearing regarding adopting Board Policy 6152.1 (Placement in Mathematics Courses).

##### ***Background~***

Senate Bill 359, known as the California Mathematics Placement Act of 2015, requires the local educational agencies that serve pupils entering grade nine to adopt “a fair, objective, and transparent mathematics placement policy” before the beginning of the 2016-17 school year.

#### **MOTION TO CLOSE PUBLIC HEARING**

##### ***Recommendation~***

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to adopt BP 6152.1. See Special Reports, Pages 60-62.

#### **MOTION TO ADOPT BP 6152.1**

## **PERSONNEL SERVICES**

### **1. 2016-17 INITIAL BARGAINING PROPOSAL FROM THE MJUSD TO MUTA** ***Purpose of the agenda item~***

### **HOLD PUBLIC HEARING**

The purpose of the agenda item is to request the Board hold a public hearing to introduce the initial proposal from the District to the Marysville Unified Teachers Association (MUTA) for the 2016-17 school year.

### ***Background~***

In accordance with the Educational Employment Relations Act (EERA) and Section 3547, Division 4, Title 1 of the Government Code, all initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records. The MJUSD representative and representatives for MUTA have established meeting dates.

### **MOTION TO CLOSE PUBLIC HEARING**

### ***Recommendation~***

Recommend the Board hold a public hearing. A motion is required to close the public hearing. See Special Reports, Page 63.

## **MAINTENANCE, OPERATIONS, AND TRANSPORTATION**

### **1. RESOLUTION 2015-16/20 — SCHOOL BUS RETROFIT PROGRAM**

### **MOTION**

### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution to request grant funding to install four (4) particulate trap filters on existing MJUSD school buses through the San Joaquin Valley Air Pollution Control District (SJVAPCD).

### ***Background~***

The MJUSD Transportation staff continues to apply for grant funding to retrofit existing buses with Air Resources Board (ARB) verified Level-3 diesel emissions control devices (particulate traps) to comply with the State ARB in-use Truck and Bus Regulations.

### ***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 64.

## **FACILITIES AND ENERGY MANAGEMENT DEPARTMENT**

### **1. CHANGE ORDER #2 FOR THE LHS HVAC PROJECT, INCREMENT (PHASE) 1**

### **MOTION**

### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve change order #2 for the Lindhurst High School HVAC project, Increment (Phase) 1, in the amount of \$53,113.

### ***Background~***

The bid award for the LHS HVAC project, Increment (Phase) 1, was Board approved on 11/27/15 in the amount of \$1,417,000 with Diede Construction, Inc. as the low bidder. On 2/23/16, the Board approved change order #1 in the amount of \$30,997.

(Facilities and Energy Management Department/Item #1 – continued)

Change order #2 consists of added time and materials related to the excavation, compacting, and special inspection of the soft soils for the three concrete pads for the HVAC units at Building C and a small portion for the west facing walkway at Building F. This work has now been completed, and the total cost for the extra man hours and materials is \$53,113. These hours and materials costs were tracked closely by the DSA inspector, facilities staff, and the architect.

Recap of hard costs:

Board Approved Contract Amount:	\$1,417,000
Change Order #1:	\$ 30,997
<b>Change Order #2:</b>	<b>\$ 53,113</b>
New Hard Cost Total:	\$1,501,110

10% of the Low Bid Contract Amount:	\$141,700
Total Change Orders (#1 and #2)	\$ 84,110

Percentage increase by change order #2 from original contract amount is 3.75%. The total percentage increase of change orders #1 and #2 from original contract amount is 5.94%. This change order is funded from general fund one-time discretionary funds (fund 01).

***Recommendation~***

Recommend the Board approve the change order. See Special Reports, Pages 65-69.

**BUSINESS SERVICES**

**1. AGREEMENT AND ENGAGEMENT LETTERS WITH CHRISTY WHITE ASSOCIATES FOR AUDITING SERVICES**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement and engagement letters with Christy White Associates based on results from RFP #16-1023 for districtwide and Proposition 39 bond audits.

***Background~***

The district received eight responses under RFP #16-1023 for districtwide auditing services. From the eight responses, five firms were selected to be interviewed by a panel comprised of the following: Assistant Superintendent of Business Services, Director of Fiscal Services, Account Technician, ASB Clerk, and Terri Ryland from Ryland School Business Consulting. In addition to interviews, firms were evaluated based on proposed fees, experience, and references. The most responsive, responsible firm was chosen based on the following rankings per the evaluations:

- 1. Christy White Associates**
2. Nigro & Nigro PC
3. Cossolias Wilson Dominguez Leavitt
4. James Marta & Company
5. Vavrinek, Trine, Day & Co., LLP

(Business Services/Item #1 – continued)

The agreement with Christy White Associates is for three years for districtwide auditing services including a one-year commitment for Proposition 39 Bond auditing services with an option to commit for up to two more years (based on need). The maximum annual fee for districtwide auditing services under the term of contract shall not exceed \$114,165 total for three years with \$37,375 for fiscal year ending 6/30/16, \$38,050 for fiscal year ending 6/30/17, and \$38,740 for fiscal year ending 6/30/18. The maximum annual fee for Proposition 39 bond auditing services under the term of contract shall not exceed \$10,500 total with \$3,500 for fiscal year ending 6/30/16, \$3,500 for fiscal year ending 6/30/17, and \$3,500 for fiscal year ending 6/30/18. The fees for the districtwide audit will be paid out of the general fund (fund 1) and the bond audit out of fund 23.

***Recommendation~***

Recommend the Board approve the agreement and engagement letters. See Special Reports, Pages 70-89.

**TECHNOLOGY DEPARTMENT**

**1. BID AWARD — MULTI SITE E-RATE CABLING PROJECT**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board award a contract based on the competitive bid process for the multi site e-rate cabling project in the not-to-exceed amount of \$349,325 (\$347,650 + \$1,675).

***Background~***

Bids were opened at the district office on 3/14/16 at 2:00 p.m. for the multi site e-rate cabling project. One bid was received from the following contractor:

- ***KS Telecom, Inc.    \$347,650 + \$1,675                      LOW BIDDER  
(for a not-to-exceed amount of \$349,325)***

The scope of work includes, but not limited to, the following: low voltage cabling project to provide e-rate eligible sites with access to eligible services and equipment, adding data drops for wireless access points at all MJUSD school sites (excluding the district office and ancillary facilities), and moving and extending from the current MDF location to the 84" cabinet in the adjacent room at Olivehurst Elementary School (Cab. 02).

This project is funded from e-rate funding and a portion of the Technology Department budget, general fund (fund 1). E-rate funding is expected to cover 84% of the total cost of the project leaving the district with an expected amount of \$55,624. Work is to begin upon receipt of all necessary paperwork and e-rate funding with duration of up to 120 calendar days for the date of the notice to proceed. Closeout documentation will follow in the fall of 2016.

***Recommendation~***

Recommend the Board award the multi site e-rate cabling project to the lowest qualified bidder, KS Telecom, Inc., in the not-to-exceed amount of \$349,325 (\$347,650 + \$1,675) and approve the collective agreements for services (construction agreement and general conditions). See Special Reports, Pages 90-136.



*If the Board did not complete all items on the closed session agenda, they will continue closed session.*

[illegible]

## SCHOOL BOARD MEETING FORMAT

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- $lm$